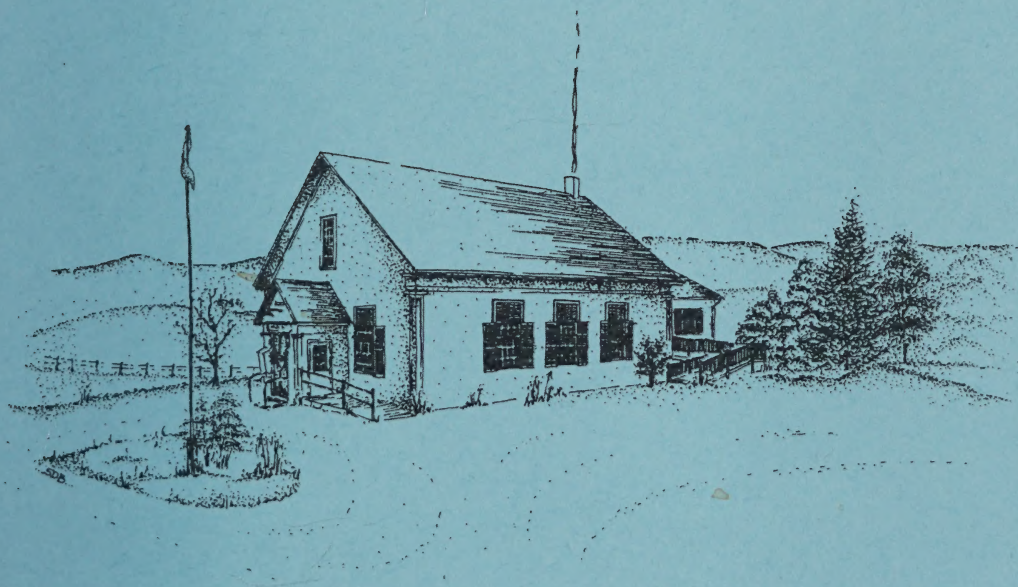


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# ANNUAL REPORT

for the Town of

## LYMAN, N.H.



Year Ending December 31, 2013





# Town of Lyman, New Hampshire

## ANNUAL REPORT

Year Ending December 31, 2013

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# **WELCOME TO LYMAN**

## **Town Offices**

All meetings and offices are located at the Town Hall Building.  
65 Parker Hill Road, Lyman, NH 03585

## **Office of Selectmen**

Administrative Assistant - Donna Clark

Office Hours: Monday, Wednesday, Thursday 8:30 am - 3:30 pm  
Phone: 838-5900 Fax: 838-6818 Email: [lymanta@myfairpoint.net](mailto:lymanta@myfairpoint.net)

Selectmen meet biweekly on Monday evenings at 6:00 pm.  
Unless advertised otherwise, meetings are open to the public.

## **Board of Selectmen**

Stephen Moscicki, Chairman (2014) 444-0363  
James Trudell (2015) 838-6089  
Bruce Beane (2016) 838-5277

## **Town Clerk/Tax Collector**

Carol Messner

Phone: 838-6113 Fax: 838-6818 E-mail: [lymantc@myfairpoint.net](mailto:lymantc@myfairpoint.net)  
Office Hours: Monday and Wednesday 8:00 am - 3:30 pm  
Thursday 8:00 am - 1:30 pm  
(Monday evening by appointment only)

## **Planning Board**

Meets the first Wednesday of the month at 6:00 pm.  
For an appointment or information contact the Planning Board at 838-5900.

## **Zoning Board of Adjustment**

Meets as needed. For information contact the Zoning Board at 838-5900.

## **Road Crew**

Road Agent Tom Smith Town Garage: 838-5246 Pager: 549-4603  
Located at 225 Dodge Pond Road, Lyman, NH 03585

## **Animal Control Officer**

Michael Slavtcheff: 838-2415

## **Town Meeting**

Held the second Tuesday in March. To vote, your name must be on the checklist.  
Contact Ann Baker, Checklist Supervisor, at 838-5907. Notices regarding when the  
Supervisors meet are posted at the Town Offices, on our website at [LymanNH.org](http://LymanNH.org) and in  
the Littleton Courier. You may register to vote the day of an election.

## **Legal Notices**

Legal notices are published in the Littleton Courier and are posted at the Town Hall and  
on our website at [LymanNH.org](http://LymanNH.org).



### **School Meeting**

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

### **Permits**

Building permits (needed for all construction), driveway permits, and pistol permits may be obtained through the Selectmen's Office.

### **Fire Permits**

Contact Fire Warden Brett Presby: 838-6689 or Deputy Richard Hubbard: 838-6110

### **Cutting Wood and Excavation**

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

### **Dog Licenses (due each April) and Vehicle Registrations**

See Town Clerk

### **\*EMERGENCIES: DIAL "911"**

**Be prepared to give your assigned house number and road name.**

### **Ambulance**

Lisbon Life Squad (non-emergency): 838-6903

### **Fire**

Lisbon Fire Department (non-emergency): 838-2211

### **Police**

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

### **Mail**

Lisbon Post Office: 838-2881

### **School**

Lisbon Regional: 838-6672

Representatives: Wendy Ho-Sing-Loy: 838-5375 and Beth Hubbard: 838-5968

### **Trash Disposal**

Obtain dump permit sticker and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Saturday 8-3, Sunday 8-12, Wednesday 1-5

### **\*Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Town Office at 838-5900.

## TOWN OFFICIALS AND EMPLOYEES

### Board of Selectmen

Stephen Moscicki	(2014)
James Trudell	(2015)
Bruce Beane, Chairman	(2016)

### Planning Board

(5 residents of Lyman RSA 673:2, II (b))  
(3 yr. term RSA 673:5, II)

Rosemary Colombi, Vice Chair	(2014)
Les Poore	(2015)
Roberta Aldrich, Chairman	(2016)
Bruce Beane, Ex Officio	(2016)
Brian Wohlleb	(2016)
Thomas Messner, Alternate	(2014)
Donna Clark, Alternate	(2015)
Allen Gombas, Alternate	(2015)

### Board of Adjustment

(5 residents of Lyman RSA 673:3, I)  
(3 yr. term RSA 673:5, II)

Robert Chenevert, Chairman	(2014)
Stephen Moscicki	(2014)
Donna Trudell	(2014)
Michael O'Brien	(2015)
Brian Santy	(2015)
Linda Stephens, Alternate	(2014)

### Administrative Assistant

Donna Clark

### Moderator

Philip Clark (2014)

### Animal Control Officer

Michael Slavtcheff

### Road Crew

Thomas Smith, Road Agent  
Scott Stuart, Road Crewperson

### Bookkeeper

Donna Clark

### Tax Collector

Carol Messner (2016)  
Cynthia Schieman, Deputy

### Town Clerk

Carol Messner (2016)  
Cynthia Schieman, Deputy

### Treasurer

Celine Presby (2016)  
Janice Choate, Deputy

### Ballot Clerks

Allen Gombas Wendy Ho-Sing-Loy Juanita Hubbard Nancy Labbay

### Cemetery Committee

Brett Presby  
James Trudell  
Perry Williams

### School Board

Wendy Ho-Sing-Loy	(2014)
Beth Hubbard	(2016)

### **Conservation Commission**

Les Poore (2014)  
James Seidel, Chairman (2014)  
Lisa Linowes (2015)

### **Supervisors of the Checklist (3 residents of Lyman RSA 41:46-a) (6 yr. term RSA 41:46-a)**

Ann Baker, Chairman (2014)  
John Murray (2016)  
Larry Schieman (2018)

### **Trustees of the Trust Funds (3 yr. term RSA 31:22)**

Beth Hubbard (2014)  
Christine Meserve (2015)  
Lisa Linowes (2016)

### **Drug & Alcohol Testing Supervisor/Safety Coordinator**

Donna Clark

### **Welfare Officer**

Donna Clark

### **Forest Fire Warden**

Brett Presby  
Richard Hubbard, Deputy

### **Handicap Coordinator**

Board of Selectmen

### **Health Officer**

Stanley Borkowski

### **Emergency Management Director**

Michael O'Brien

### **Regularly Scheduled Meetings**

The Selectmen meet biweekly on Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

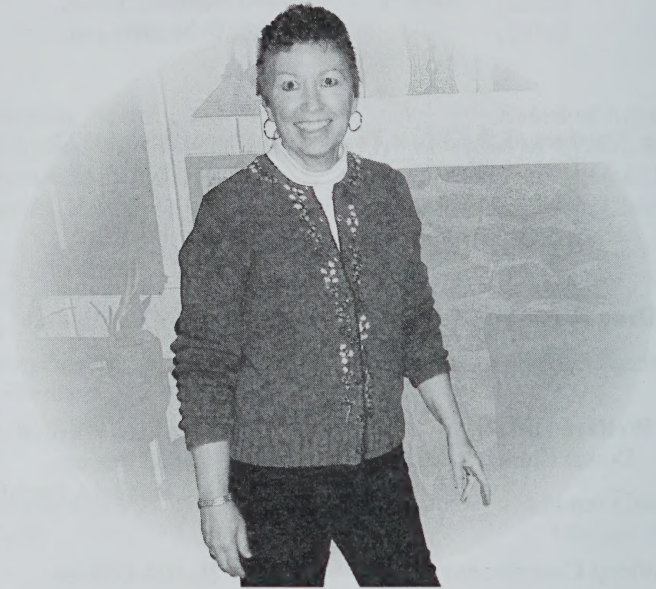
The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.



## IN DEDICATION CAROL M. MESSNER



The Board of Selectmen would like to dedicate Lyman's 2013 Annual Report to our Town Clerk/Tax Collector, Carol Messner. We all feel very fortunate to have spent time over the years with Carol. She is a person who is thorough, organized, extremely knowledgeable, hardworking, very considerate, kind and caring.

This year Carol has been an inspiration to all of us in her battle against a very serious health issue. On the day she sat us down and told us about it, in typical Carol fashion, her first concern was not for herself but rather that the service to her townspeople could not falter. Watching her long and difficult journey during her treatment was certainly a testament to her strength as a person. We have always been extremely impressed by her unwavering dedication to Lyman.

So, in a very small way, this is our attempt to simply say "Thank You, Carol" from the bottom of our hearts. We are all looking forward to many more years of service from you as our well-liked and well-respected Town Clerk/Tax Collector.



## RESULTS OF THE 2013 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the TWELFTH day of MARCH 2013; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Hall, to act on Article 1, the remaining Articles to be considered at **SEVEN O'CLOCK** in the evening.

**Article 1.** *To choose all necessary Town Officers for the ensuing year.*

Article 1 was acted upon during the hours of 11:00 am when Moderator Phil Clark opened the polls until the polls were declared closed at 6:00 pm in said Town Hall.

Present were Moderator: Phil Clark, Selectmen Chairman: Steve Moscicki, Selectman: Jim Trudell, Selectman: Bruce Beane, Administrative Assistant (AA): Donna Clark, and Deputy Town Clerk/Tax Collector: Cindy Schieman. At 7:00 pm Moderator Clark called the meeting to order, introduced himself, welcomed all, reviewed procedures of order and thanked all for coming. He read the results of Article 1.

The following were chosen as Town Officers for the ensuing year:

Selectmen (three year term)	Bruce Beane, 52 votes
Board of Adjustment (three year term):	Allen Gombas, 3 votes
Treasurer (three year term):	Celine Presby, 52 votes
Planning Board (three year term):	Roberta Aldrich, 49 votes
Planning Board (three year term):	Brian Wohlleb, 47 votes
Town Clerk/Tax Collector (three year term):	Carol Messner, 52 votes
Trustee of the Trust Funds (three year term):	Lisa Linowes, 46 votes

Selectman Trudell noted the dedication of the Annual Report to SPC Matthew R. Woods. It was an emotional moment and the comment that this small town had lost an important person brought applause from the audience.

**Article 2.** *To see if the Town will vote to raise and appropriate the sum of Three Hundred Thirty-Two Thousand Three Hundred Seventy-Eight Dollars (\$332,378) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Executive	44,315
Election, Reg., Vital Statistics	34,539
Financial Administration	35,995
Legal Expenses	2,000
Personnel Administration	57,230
Planning	6,755
Zoning	1,300
General Government Buildings	24,205
Cemeteries	5,500
Insurance otherwise not allocated	7,300
Advertising & Regional Assoc.	1,600
Other General Government	700
Ambulance	6,400
Fire	16,950
Emergency Management	5,420
Solid Waste Disposal	51,950

<i>Health Officer</i>	1,180
<i>Animal Control</i>	1,265
<i>Health Agencies</i>	5,009
<i>Welfare Administration</i>	680
<i>Welfare Vendor Payments</i>	3,000
<i>Parks and Recreation</i>	110
<i>Library</i>	1,100
<i>Patriotic Purposes</i>	85
<i>Other Culture</i>	675
<i>Conservation</i>	200
<i>Principal on Long Term Notes</i>	8,275
<i>Interest on Long Term Notes</i>	4,140
<i>Interest on the TAN</i>	4,500

Article 2 was read aloud by Moderator Clark. The Article was moved by Annie Baker and was seconded by Celine Presby. The floor was given to Trudell. The total 2013 net appropriation of \$352,996 is \$20 less than the 2012 net appropriation of \$353,016. Trudell went line by line down through the figures for the audience of approximately 30.

Selectmen included a 3% increase for the 4 employees (Hwy (2), AA, TC/TX). These same 4 will be contributing more towards their health insurance coverage. There is only one election in 2013. We have saved \$600 in heating costs so far this year. This category's budget was reduced \$6,315 due to needing less building maintenance/improvements. The Insurance line item has been reduced by \$4,630 due to a one time return of surplus. The town will be using Lisbon Life Squad for our ambulance service because they can now transport and Calnex will be the backup. Mike O'Brien, Emergency Management Director, will be mailing information to residents on the procedures/contacts in case of emergency. The budget for the Lisbon Recycling Center increased \$7,200 due in part to their purchase of a machine that crushes glass. Last year we paid off the Ten Wheeler so the only debt left is the Dam resulting in a budget decrease of \$42,010. The corresponding Interest budget was also decreased by \$2,175. Trudell directed the audience's attention to a slide show of our new gravel pit on Dodge Pond Road. This pit will produce for 80 to 100 years. We crushed 6,000 yards of material at \$10 a yard. We saved at least \$60,000 this year alone. Other towns have questioned if we can sell some of the material to them, but due to permitting we are not allowed. The Selectmen are currently looking for a sand pit to defray those costs. The Town also purchased a vibratory roller to aid in laying the crushed material on our dirt roads. The Highway Crew will start laying this material this year.

Moderator Clark opened the floor for discussion. Being none Clark re-read the Article and called for a vote. All voted aye. **Article 2 passed.**

**Article 3.** *To see if the Town will vote to raise and appropriate the sum of Two Hundred Fifty-Four Thousand Nine Hundred Forty Dollars (\$254,940) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by Selectmen)*

<i>Highway Administration</i>	\$ 103,640
<i>Highway Maintenance</i>	\$ 150,750
<i>Street Lighting</i>	\$ 550

Clark read Article 3 which was moved by Celine Presby and seconded by Nancy Labbay. Trudell began by saying that the Selectmen are very proud of Tom Smith, Road Agent and the Crew of Scott Stewart and Richard Hubbard (who assists as needed). They do a great job on our roads and also take excellent care of the Town equipment. The budget includes a 3%



increase for Tom & Scott as well as having them contribute more towards their Health Insurance coverage. This proposed budget is \$12,770 less than last year mainly due to the new gravel pit.

Moderator Clark opened the Article for discussion. Being none he called for a vote. All voted aye. **Article 3 passed.**

**Article 4.** *To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be placed in the existing Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Nancy Labbay and seconded by Celine Presby. Trudell reviewed the equipment replacement plan. The town tries to fund \$50,000 a year but reduced this by \$10,000, in large part due to the maintenance that is performed by our Road Crew. In 2014 the Selectmen plan to replace the 1993 Ford.

Moderator Clark opened the Article for discussion. Being none he called for a vote. All voted aye. **Article 4 passed.**

**Article 5.** *To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the existing Building Repair & Maintenance Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Celine Presby and seconded by Nancy Labbay. The Selectmen are looking into adding an addition to the back of the Town Hall in order to add some space to the offices and also add an additional exit in case of fire or any other emergency. Brett Presby questioned if Trudell was talking about making the builder bigger and Trudell responded affirmatively.

Moderator Clark opened the Article for discussion. Being none he called for a vote. All voted aye. **Article 5 passed.**

**Article 6.** *To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be placed in the existing Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Celine Presby and seconded by Nancy Labbay. Trudell noted that we need to continue adding to this fund as the next revaluation will be in 2015. There is currently \$48,000 in the fund.

Moderator Clark opened the Article for discussion. Bryson Yawger asked if the Town earns interest on the Capital Reserve Accounts – Trudell responded affirmatively. There was no further discussion so Clark called for a vote. All voted aye. **Article 6 passed.**

**Article 7.** *To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the existing Office & Computer Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Celine Presby and seconded by Nancy Labbay. Trudell noted that our computer equipment is approximately eight years old and will need to be replaced fairly soon. This appropriation will bring the balance to \$7,000.

Moderator Clark opened the Article for discussion. Being none he called for a vote. All voted aye. **Article 7 passed.**

**Article 8.** *To see if the Town will vote to name the Selectmen as agents to expend from the existing Cemetery Maintenance Capital Reserve Fund established in 1991. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Celine Presby and seconded by Nancy Labbay. Trudell noted that when the Fund was established there were no agents to expend assigned to

it so the Town has not been able to utilize the fund for expenditures. There is currently \$800 in the fund. Trudell noted they would like to start making repairs to headstones with the money from this fund. Brett Presby noted that the Cemetery Committee would like to do more repairs.

Moderator Clark opened the floor to discussion. Being none he re-read the Article and called for a vote. All voted aye. **Article 8 passed.**

**Article 9.** *To see if the Town will vote to support the following Resolution:*

*RESOLVED, the People of Lyman, NH support proposal of an amendment to the United States Constitution to establish that*

- 1. Only human beings, not corporations, are endowed with constitutional rights, and*
- 2. Money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech.*

*BE IT FURTHER RESOLVED, that the People of Lyman, NH instruct our state and federal representatives to propose and enact resolutions and legislation to advance such amendment. (Majority vote required) (Inserted by Petition)*

Clark read the Article which was moved by Celine Presby and seconded by Nancy Labbay. Resident Mark Chain explained the background behind the Article which he and Melanie Hamilton submitted. The goal is to overturn a 2010 Supreme Court decision through a Constitutional Amendment. The Supreme Court decision gave the same rights to Corporations as Individuals are allowed, in relation to political contributions.

Moderator Clark opened the floor to discussion. Steve Moscicki asked if this would also limit NRA influence. Chain said probably. Brett Presby asked if the Selectmen should ask for a Legal opinion. Tom Messner said that this Article is political, divisive, and doesn't belong in our Town Meeting. He also noted that if Corporations are stopped then Unions also need to be stopped from contributing to political campaigns.

There was no more discussion so Clark re-read the Article and called for a vote. A Hand Vote was required with the results being: ayes – 13, opposed – 17. **Article 9 failed.**

**Article 10.** *To transact any other business that may legally come before the Meeting.*

Trudell noted that Carol Messner is currently undergoing medical treatment. The Town appreciates everyone's patience and wishes Carol the best. The School Meeting will be held March 20 at 7 pm and all were encouraged to attend. Trudell said that the hope is to have a Town Party in the summer. Resident Bryson Yawger noted that August 10th will be Lisbon's 250th Anniversary Celebration. Celine Presby thanked the Selectmen for their work on the Budget and everyone applauded.

Clark declared the Annual Town Meeting of 2013 adjourned at 8:10 pm.

Given under our hands and seal this 18th day of March, 2013.

The Lyman Board of Selectmen  
Bruce Beane, Chairman  
Steve Moscicki  
James Trudell

Respectfully submitted,  
A TRUE COPY, abridged, ATTEST  
Cindy Schieman, Deputy Town Clerk  
The meeting minutes in their entirety are filed at the Town Clerk's office.



2013 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels:	742
Valuations	
Non-Utility Land and Improvements Value:	\$61,245,291.00
Utility Value:	1,255,700.00
Exempt Property Value:	<u>(1,393,290.00)</u>
Valuation Before Exemptions	61,107,701.00
Exemptions Applied:	<u>(150,000.00)</u>
Net Valuation:	60,957,701.00
Net Non-Utility Valuation:	59,702,001.00
Net Utility Valuation:	1,255,700.00
Taxes	
Property Tax:	1,173,417.00
Veterans Credits Applied:	<u>(12,100.00)</u>
Total Tax Bills:	\$1,161,317.00

## 2013 STATEMENT OF APPROPRIATIONS TAXES ASSESSED AND TAX RATE

Town			
Gross Appropriations	\$648,318.00		
Less: Revenues	(331,288.00)		
Add: Overlay	18,108.00		
War Service Credits	<u>12,100.00</u>		
Net Town Appropriation		\$347,238.00	
Special Adjustment		<u>.00</u>	
Approved Town Tax Effort		347,238.00	
<b>Town Rate</b>			<b>\$ 5.69</b>
School Portion			
Regional School Apportionment		893,321.00	
Less: Equitable Education Grant		(166,911.00)	
Less: State Education Taxes		<u>(145,462.00)</u>	
Approved School(s) Tax Effort		580,948.00	
<b>Local School Rate</b>			<b>9.53</b>
State Education Taxes			
Equalized Valuation (no utilities) x	2.435		
59,737,840.00		145,462.00	
Divide by Local Assessed Valuation (no utilities)			
59,702,001.00			
Excess State Education Taxes to be Remitted to State		.00	
<b>State School Rate</b>			<b>2.44</b>
County Portion			
Due to County	99,772.00		
Approved County Tax Effort		99,772.00	
<b>County Rate</b>			<b>1.64</b>
<b>Total Rate</b>			<b>19.30</b>
Total Property Taxes Assessed			
		1,173,420.00	
Less: War Service Credits		<u>(12,100.00)</u>	
Total Property Tax Commitment		\$1,161,320.00	
<b>Proof of Rate</b>			
Net Assessed Valuation		Tax Rate	Assessment
<b>State Education Tax (no utilities)</b>	\$59,702,001.00	<b>\$ 2.44</b>	\$ 145,462.00
<b>All Other Taxes</b>	\$60,957,701.00	<b>16.86</b>	<u>1,027,958.00</u>
			\$1,173,420.00



## 2013 TAX EDUCATION RATE CALCULATION

### Analysis of Values Assigned to Local and Cooperative School District(s)

	Elementary	1 <sup>st</sup> Coop Lisbon Regional	2 <sup>nd</sup> Coop	Total
Cost of Adequate Education	.00	\$312,373.00	.00	\$312,373.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	100%
Adequate Education Grant	.00	166,911.00	.00	166,911.00
District's Share - Retained State Tax*	.00	145,462.00	.00	145,462.00
		"Excess" State Taxes		.00
		Total State Taxes		145,462.00
Local Education Tax*	.00	580,948.00	.00	580,948.00

**\*Pay These Amounts to School = Total \$726,410.**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

## 2013 SCHEDULE OF TOWN PROPERTY

### Inventory of Highway Vehicles & Equipment:

1985 .....	Morbark .....	Chipper
1993 .....	Ford L800 .....	Truck
1997 .....	Fiat/Hitachi .....	Wheel Loader
1999 .....	Sterling .....	Truck
1999 .....	Caterpillar .....	Grader
2001 .....	Ingersoll-Rand .....	Vibratory Roller
2006 .....	Chevy 3500 .....	One-Ton Truck
2007 .....	International .....	10-Wheel Truck
2010 .....	Caterpillar .....	Backhoe
Pressure Washer, Rock Rakes, Plows, Sanders		

### Cemetery/Ground Maintenance:

Equipment	1998	Husqvarna Riding Lawn Mower
		Husqvarna Push Mower
		Utility Trailer

### Forest Fire Equipment:

(Including 1952 Strickland M100 Utility Trailer, 10235)	800.00
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### Land, Buildings and Contents:

Town Hall/Office Building & Land	\$224,900.00
Furniture & Equipment	50,000.00
Highway Department Buildings & Land	350,500.00
Vehicles, Equipment & Supplies	495,000.00
Grange Hall Community Assoc. Building & Land	167,200.00
Furniture & Equipment	3,000.00
Dodge Pond Road Quarry	29,800.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	14,300.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	12,200.00

### Property Acquired by Tax Deed:

Arlene Drive (Map 233/Lot 022) – 12/27/1999	13,700.00
Clough Hill Road (Map 240/Lot 001) – 07/25/2013	117,100.00
Dodge Pond Road (Map 216/Lot 035) – 10/03/2000	3,800.00
Dodge Pond Road (Map 216/Lot 027) – 07/25/2013	13,400.00
Hurd Hill Road (Map 210/Lot 033) – 08/02/2010	26,300.00
Pond Road (Map 219/Lot 035) – 07/25/2013	17,100.00
Under the Mountain Road (Map 222/Lot 003) – 07/29/2011	107,200.00



**TOWN CLERK**

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2013.

Auto Permits Issued for 2013.....	\$ 96,830.33
Titles .....	220.00
State Motor Vehicle Registration Fees .....	2,538.00
Dog License Fees for 2013 .....	1,250.50
Dog License Penalties.....	399.00
Vital Statistics .....	270.00
UCC's .....	360.00
Insufficient Check Penalties .....	.00
Filing, Pole, Checklist, Wetland, Other Fees .....	<u>151.50</u>
Total Receipts	\$102,019.33

Respectfully submitted,  
Carol M. Messner  
Town Clerk

# TAX COLLECTOR

Fiscal Year Ended December 31, 2013

## DEBITS

	Levy 2013	Levy 2012	Levy 2011
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$134,294.29	\$0.00
Land Use Change Taxes - #3120	0.00	00.00	0.00
Timber Yield Taxes - #3185	0.00	1,887.47	0.00
Prior Years' Credit Balance	(304.00)		
This Year's New Credits	(2,537.77)		
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,161,317.00	0.00	0.00
Land Use Change Taxes - #3120	0.00	1,676.60	0.00
Timber Yield Taxes - #3185	7,001.05	985.77	0.00
Excavation Tax @\$0.02/yd - #3187	0.00	00.00	0.00
Overpayment Refunds:			
Credits Refunded	2,459.17	0.00	0.00
Interest - Late Tax - #3190	<u>274.67</u>	<u>7,971.14</u>	<u>0.00</u>
TOTAL DEBITS	\$1,168,210.12	\$146,815.27	\$0.00

## CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$1,019,022.41	\$90,502.93	\$0.00
Land Use Change Taxes	0.00	1,676.60	0.00
Timber Yield Taxes	7,001.05	2,426.42	0.00
Interest & Penalties	274.67	7,971.14	0.00
Excavation Tax @\$0.02/yd	0.00	00.00	0.00
Converted To Liens (Principal only)	0.00	43,806.18	0.00
Prior Year Overpayments Assigned	(304.00)		
Abatements Made:			
Property Taxes	00.00	432.00	0.00
Uncollected Taxes --End of Year #1080:			
Property Taxes	142,294.59	0.00	0.00
Land Use Change Taxes	0.00	0.00	0.00
Timber Yield Taxes	0.00	0.00	0.00
Property Tax Credit Balance	<u>(78.60)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$1,168,210.12	\$146,815.27	\$0.00

# SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2013

## DEBITS

	Levy 2012	Levy 2011	Levy 2010
Unredeemed Liens Beginning Of Fiscal Year	\$ 0.00	\$34,436.44	\$ 15,294.03
Liens Executed During Fiscal Year	47,820.59	0.00	0.00
Interest & Costs Collected	<u>721.76</u>	<u>4,567.86</u>	<u>3,010.26</u>
TOTAL LIEN DEBITS	\$48,542.35	\$39,004.30	\$18,304.29

## CREDITS

Remitted To Treasurer Redemptions	\$11,213.50	\$17,983.42	\$8,755.67
Interest & Costs Collected - #3190	721.76	4,567.86	3,010.26
Abatements of Unredeemed Liens	0.00	0.00	0.00
Liens Deeded to Municipality	4,068.38	4,082.74	1,573.67
Unredeemed Liens End of Year - #1110	<u>32,538.71</u>	<u>12,370.28</u>	<u>4,964.69</u>
TOTAL LIEN CREDITS	\$48,542.35	\$39,004.30	\$18,304.29



## **TREASURER**

Fiscal Year Ended December 31, 2013

The Town borrowed one sum of \$600,000.00 from the Woodsville Guaranty Savings Bank at the interest rate of .875% per annum. The tax anticipation note (line of credit) was issued on April 15, 2013 and was due on December 27, 2013. This note was paid in full on December 6, 2013 saving \$2,021.54 in interest.

The Town's General Fund checking account with Woodsville Guaranty Savings Bank earned \$89.79 in interest and shows a balance of \$192,322.67 as of December 31, 2013.

The Town's General Fund account with the New Hampshire Public Deposit Investment Pool earned \$4.83 in interest. The account was closed on June 21, 2013 with the balance of \$4,523.42 being transferred to the WGSB General Fund checking account.

The Bank of NH account (formerly Laconia Savings Bank) earned \$.95 in interest. The account was closed on June 21, 2013 with the balance of \$6,309.74 being transferred to the WGSB General Fund checking account.

On July 5, 2013, we opened an Insured Cash Sweep (ICS) account with Woodsville Guaranty Savings Bank in the amount of \$10,000.00. This account was opened so that when the balance of the WGSB general checking account plus the trust funds approaches the \$250,000 FDIC insured limit, we can transfer any excess amount into the Insured Cash Sweep which temporarily places it in other financial institutions. The Insured Cash Sweep account earned \$19.58 in interest and shows a balance of \$135,019.58 as of December 31, 2013.

The Lyman Housing Improvement Program account earned \$105.17 in interest, bringing the current balance to \$17,593.27. This is currently in a certificate of deposit that will mature in March 2014.

Respectfully submitted,

Celine Presby  
Treasurer

## TREASURER'S BALANCE SHEET

Woodsville Guaranty Savings Bank – Checking Account  
Beginning Balance as of January 1, 2013

\$ 284,419.61

Month	Receipts (+)	Orders (-)
January.....	\$ 40,524.98	\$ 126,494.00
February.....	34,791.72	86,621.56
March.....	48,857.62	92,739.57
April.....	67,431.89	124,538.44
May.....	165,003.80	97,677.84
June.....	36,865.12	96,868.63
July.....	189,936.49	151,753.72
August.....	42,301.46	94,673.86
September.....	121,912.96	116,405.26
October.....	147,294.24	105,311.40
November.....	546,894.89	394,248.72
December.....	395,538.18	442,117.29
January – December Totals	\$1,837,353.35	\$1,929,450.29

Beginning Balance \$ 284,419.61

+ Total Receipts +1,837,353.35

Subtotal 2,121,772.96

- Total Orders Paid -1,929,450.29

Balance as of December 31, 2013 \$ 192,322.67

Woodsville Guaranty Savings Bank – Checking Account

Woodsville Guaranty Savings Bank – Insured Cash Sweep \$ 135,019.58

Always bear in mind that the “Receipts” and “Orders” columns include:

- 1) Money transferred periodically between the Town’s General Fund Checking Account and the Insured Cash Sweep.
- 2) Proceeds from Tax Anticipation Notes and their repayments.
- 3) Income from the Tax Lien Process (July): Paid by the Town to the Town’s Tax Collector for the purpose of converting outstanding property taxes to tax liens.

Respectfully submitted,  
Celine Presby  
Treasurer

## 2013 SUMMARY OF RECEIPTS (Pre-Audit)

### From Tax Collector:

Property Tax Current Year 2013	\$1,010,923.69
Property Tax Interest Current Year 2013	255.58
Property Tax Previous Years	128,455.52
Property Tax Interest Previous Years	12,238.66
Yield Tax 2013	7,001.05
Yield Tax Interest 2013	19.09
Yield Tax 2012	2,426.42
Yield Tax Interest 2012	17.95
Current Land Use Penalty 2012	1,676.60
Prepayments/Overpayments	10,332.49
Property Tax Lien: Property Taxes	43,806.18
Property Tax Lien: Interest	3,397.91
Property Tax Lien: Costs and Fees	616.50
	<hr/>
Subtotal	1,221,167.64

### From Town Clerk:

Motor Vehicles	96,830.33
Motor Vehicle Titles	220.00
State Motor Vehicle Registration Fees	2,538.00
UCCs	360.00
Dog Licenses	1,250.50
Dog License Penalties & Fines	399.00
Vital Statistics: Research, Certificates and Licenses	270.00
Town Clerk Other Revenue	151.50
	<hr/>
Subtotal	102,019.33

### From State of New Hampshire:

Highway Block Grant	89,302.26
Rooms & Meals Tax Distribution	24,078.95
	<hr/>
Subtotal	113,381.21

### From Other Sources:

Selectmen's Office	274.32
Planning Board	722.00
Zoning Board of Adjustment	260.00
Building Permits	285.00
Pistol Permits	310.00
Trash Bags and Dump Stickers	840.00
Lyman's Share of Recycling Center Revenue	24,402.56
Forest Fire Reimbursement	158.97
Miscellaneous	563.90
Cemetery Lots and Items	.49
Overpayments & Refunds	50.00



Health Insurance Reimbursement	17,129.64
Property-Liability Trust (reimburse cancelled training)	144.00
Return of Health Insurance Premiums	7,830.58
Sale of Tax Deeded Property	6,985.76
Transfers from NH Public Deposit Investment Pool to WGSB	29,523.42
Transfers to Fund Capital Reserves	-61,000.00
Transfers from WGSB to Insured Cash Sweep	-135,000.00
Transfer from Highway Equipment Capital Reserve Fund	1,000.00
Transfer from Bank of NH to WGSB	6,309.74
Wire Transfer Fees	-95.00
Tax Anticipation Note	500,000.00
WGSB Interest	89.79
Subtotal	400,785.17
From Tax Collector	1,221,167.64
From Town Clerk	102,019.33
From State of New Hampshire	113,381.21
From Other Sources	400,785.17
Total Receipts	\$1,837,353.35

Respectfully submitted,  
Celine Presby  
Treasurer

## 2012 AUDIT REPORT



### **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

#### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectmen  
Town of Lyman  
Lyman, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the major fund, and aggregate remaining fund information of the Town of Lyman as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of

significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

***Adverse Opinion***

In our opinion, because of the significance of the matter described in the “*Basis for Adverse Opinion on Governmental Activities*” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lyman, as of December 21, 2012, or to the changes in financial position thereof for the year then ended.

***Unmodified Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Town of Lyman as of December 31, 2012, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

Management has omitted a Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational or historical context. Our opinion on the basic financial statements is not affected by the missing information.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman’s basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information



directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson  
Professional Association*

July 22, 2013

## SELECTMEN'S REPORT

Another year has flown by and it is again time to share information with our taxpayers. We are proud of the people who volunteer and all the work they do for the Town of Lyman. Those that give their all to our small town show through by the way it runs and the amount of taxes we pay.

We will go down through the main areas that account for the majority of taxes. This report will attempt to show what's being done and what great shape we are in as a Town.

### Equipment Replacement Program

This program is on or ahead of schedule. We need to thank Tom, Scott and Richard for being careful and gentle with the Town equipment and by being diligent with equipment maintenance. The result of this is that we are getting a lot more years out of the life of our equipment than we projected. We just replaced the one ton truck with a larger, more powerful truck to assist with some work of the larger trucks. We got a great trade-in value on the 2006 truck and an excellent price on the new 2014 truck. The increased versatility of the new truck will make it an asset to the Town.

### Quarry

Our Town pit was the best investment ever made by the Town of Lyman. People will realize for decades the tax saving that will result from this key resource. We have a plan to resurface every town road with ledge pack. It should take about 4 more years to complete this process. After that, the roads would require just a touch up for approximately 6 to 7 years before we would start the process again. In those off years, we would crush less material thus causing us to raise less taxes.

### Bridge Replacement Program

This is a new program for us, but it should have been in place years ago. We are compiling a listing of all our bridges and their condition and when they need to be replaced. This program is very similar to the equipment replacement program. We plan to put away \$25,000 a year. The first red flagged bridge (as determined by state inspection) will be replaced in 4 years and then we will proceed to others in a cyclical fashion. This method seems to have the least tax impact on our Town by eliminating or reducing the need to borrow.

### Shared Services and School

We will continue to work with the Lisbon Selectmen to keep the tax impact in check regarding the recycling center, fire coverage and life squad. Since the school funding remains the majority of our total tax rate we, as Selectmen, have decided to have a Lyman Selectman sit on the Lisbon Regional School budget committee. That way, we will assist the Lyman School Board member serving on that committee to keep the school portion of taxes under control.

### Highway

As mentioned earlier, we just replaced the smaller Town truck referred to as the one ton. We upgraded to a larger, more commercial, multi-purpose truck which was spec'd out by our Road Agent, Tom Smith. The 1993 Ford will also be retired.

This year we will lay out about 7,000 yards of ledge pack, plow snow, sand and salt as necessary. We will replenish the sand pile, the salt shed, replace tired or non-working culverts, do more roadside mowing, as well as grading and vibratory rolling of graded roads.

#### Town Hall

We also plan to put an addition on the back of the Town Hall. Carol's Deputy Cindy will be available to spend more time in the office and, along with the added responsibilities the Town Clerk's office has taken on, additional space is a necessity. Currently, there is barely enough room in Carol's office for one person to work efficiently, never mind two. This will solve the space problem and allow Carol, Cindy and Donna to serve the taxpayers even better. This expansion and renovation will also insure that our Town office employees have a safe working environment and will include another exit from the building to address fire and safety issues. We have discussed several options and believe this to be the best solution for everyone.

Once again, the Selectmen would like to thank Administrative Assistant Donna Clark, Town Clerk/Tax Collector Carol Messner, Road Agent Tom Smith and Road Crewman Scott Stuart for all they have done for our Town over the past year. Without them, our Town would not run as smoothly and efficiently. We would also like to thank all the other people who contribute to our well run Town - Treasurer Celine Presby, Deputy Town Clerk/Tax Collector Cindy Schieman, Planning Board and Zoning Board of Adjustment members, School Board members, Conservation Commission and Cemetery Committee members, Fire Wardens, Moderator, Animal Control Officer, Supervisors of the Checklist and Ballot Clerks, Trustees of the Trust Funds, Emergency Management Director and Health Officer. Thank you all for your countless hours of dedication to your position to benefit our Town of Lyman.

As your Selectmen, we will continue to give each and every one of you our best effort to efficiently run your Town and maintain a fair and affordable tax rate.

Respectfully submitted,  
Lyman Board of Selectmen

Bruce Beane  
Jim Trudell  
Steve Moscicki



**2013 GENERAL FUND - UNAUDITED**  
**Statement of Appropriations and Expenditures**  
**(Non-GAAP Budgetary Basis)**

	Appropriations 2013	Expenditures Net of Refunds
Current:		
General Government:		
Executive	\$ 44,315.00	\$ 42,996.00
Election and Registration	34,539.00	30,670.00
Financial Administration	35,995.00	40,150.00
Legal	2,000.00	5,199.00
Personnel Administration	57,230.00	47,447.00
Planning and Zoning	8,055.00	3,092.00
General Government Buildings	24,205.00	20,604.00
Cemeteries	5,500.00	3,600.00
Insurance, not otherwise allocated	7,300.00	11,767.00
Advertising and Regional Associations	1,600.00	971.00
Other	<u>700.00</u>	<u>296.00</u>
Total General Government	221,439.00	206,792.00
Public Safety:		
Ambulance	6,400.00	6,396.00
Fire Department	18,700.00	16,860.00
Emergency Management	<u>3,670.00</u>	<u>1,962.00</u>
Total Public Safety	28,770.00	25,218.00
Highways and Streets:		
Administration	103,640.00	100,788.00
Highways & Streets	150,750.00	150,324.00
Street Lighting	<u>550.00</u>	<u>497.00</u>
Total Highways and Streets	254,940.00	251,609.00
Sanitation:		
Solid Waste Disposal	<u>51,950.00</u>	<u>51,946.00</u>
Total Sanitation	51,950.00	51,946.00
Health:		
Administration	1,180.00	521.00
Animal Control	1,265.00	968.00
Health Agencies	<u>5,009.00</u>	<u>5,009.00</u>
Total Health	7,454.00	6,498.00

Welfare:		
Administration	680.00	526.00
Vendor Payments	<u>3,000.00</u>	<u>1,423.00</u>
Total Welfare	3,680.00	1,949.00
Culture and Recreation:		
Parks and Recreation	110.00	.00
Library	1,100.00	1,100.00
Patriotic Purposes	85.00	94.00
Other	<u>675.00</u>	<u>675.00</u>
Total Culture and Recreation	1,970.00	1,869.00
Conservation:		
Administration	<u>200.00</u>	<u>0.00</u>
Total Conservation	200.00	0.00
Debt Service:		
Principal of Long-Term Debt	8,275.00	8,271.00
Interest on Long-Term Debt	4,140.00	4,139.00
Interest on Tax Anticipation Notes	<u>4,500.00</u>	<u>1,661.00</u>
Total Debt Service	16,915.00	14,071.00
Capital Outlay:		
Machinery, vehicles and equipment	<u>1,000.00</u>	<u>1,000.00</u>
Total Capital Outlay	1,000.00	1,000.00
Other Financing Uses:		
Transfers out:		
Capital Reserve Funds	<u>61,000.00</u>	<u>61,000.00</u>
Total Other Financing Uses	61,000.00	61,000.00
Total Appropriations and Expenditures	<u>\$649,318.00</u>	<u>\$621,952.00</u>

## **TOWN OF LYMAN**

### **2014 Town Meeting Warrant**

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on **TUESDAY**, the **ELEVENTH** day of **MARCH** 2014; polls to open at **EIGHT O'CLOCK** in the morning and will not close before **SEVEN O'CLOCK** in the evening in said Town Hall, to act on Article 1 and vote on Articles 2 - 7, the remaining Articles to be considered at **EIGHT O'CLOCK** in the evening. (Note extended polling hours and later Town Meeting starting time to accommodate State election for Executive Councilor).

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year and to bring in your votes for Executive Councilor.

**ARTICLE 2.** Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 1 addresses several updates, technical corrections and clarifications; and reorganizes and renumbers certain sections.

**ARTICLE 3.** Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 2 adds a new section requiring damaged structures to be repaired or removed within two years.

**ARTICLE 4.** Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 3 adds "Presite Built Housing" as a permitted residential use and adds a definition for "Presite Built Housing" as follows: "Any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled in off-site manufacturing facilities in conformance with the United States Department of Housing and Urban Development minimum property standards and local building codes, for installation, or assembly and installation, on the building site. Owner must comply with all state and federal regulations regarding installation."

**ARTICLE 5.** Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 4 changes home occupations from a use permitted by special exception to a permitted use.



**ARTICLE 6.** Are you in favor of the adoption of Amendment No. 5 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 5 adds a new section providing that there shall be only one principal use and one principal building on each lot, and also allows “one attached or detached dwelling in addition to a nonresidential use” as a use permitted by special exception.

**ARTICLE 7.** Are you in favor of the adoption of Amendment No. 6 as proposed by the planning board for the town zoning ordinance as follows:

Amendment No. 6 adds more details to the criteria for a special exception to explain what is meant by the phrase “will not adversely affect the neighborhood” as follows: “The use will not adversely affect the neighborhood, including but not limited to such considerations as: the nature of the proposed use relative to surrounding properties; size and extent of structures and outdoor activities; the proposed operation; proposed lighting, screening, signs and outside storage; proposed hours of operation; amount of parking and other impervious surface; potential odor, fumes, vibration and noise; projected delivery and customer traffic; and number of employees.”

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of Three Hundred Thirty-Seven Thousand One Hundred Ninety-Four Dollars (\$337,194) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Executive .....	\$47,180.00
Election, Reg., Vital Statistics .....	36,968.00
Financial Administration .....	34,700.00
Legal Expenses .....	3,000.00
Personnel Administration .....	52,740.00
Planning .....	5,755.00
Zoning .....	1,300.00
General Government Buildings .....	29,205.00
Cemeteries .....	7,000.00
Insurance otherwise not allocated .....	8,000.00
Advertising & Regional Assoc .....	1,400.00
Other General Government .....	700.00
Ambulance .....	7,862.00
Fire .....	18,450.00
Emergency Management .....	7,620.00
Solid Waste Disposal .....	45,920.00
Health Officer .....	1,180.00
Animal Control .....	1,265.00
Health Agencies .....	4,859.00
Welfare Administration .....	680.00
Welfare Vendor Payments .....	3,000.00
Parks and Recreation .....	110.00
Library .....	1,100.00
Patriotic Purposes .....	100.00

Other Culture.....	1,300.00
Conservation.....	200.00
Principal on Long Term Notes .....	8,275.00
Interest on Long Term Notes.....	3,825.00
Interest on TAN.....	3,500.00

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy Thousand Four Hundred Sixty Dollars (\$270,460) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by Selectmen)

Highway Administration .....	\$107,160.00
Highway Maintenance.....	\$162,750.00
Street Lighting .....	\$550.00

**ARTICLE 10.** To see if the Town will vote to change the name and purpose of the existing Building Repair & Maintenance Capital Reserve Fund to the Building Capital Reserve Fund and to name the Board of Selectmen as Agents to Expend. (2/3 vote required) (Recommended by the Selectmen)

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be placed in the Building Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

**ARTICLE 12.** To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Highway Bridge Replacement & Repair and to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in this fund and to name the Board of Selectmen as Agents to Expend. (Majority vote required) (Recommended by the Selectmen)

**ARTICLE 13.** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Five Thousand Dollars (\$5,000) to go into the fund. This sum to come from fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required) (Recommended by the Selectmen)

**ARTICLE 14.** Polling hours in the Town of Lyman are now 8:00 am to 7:00 pm. Shall we place a question on the state election ballot to change polling hours so that polls shall open at 11:00 am and close at 7:00 pm for all regular state elections beginning November 4, 2014? (Majority vote required)

**ARTICLE 15.** To transact any other business that may legally come before the Meeting.

Given under our hands and seal this 4<sup>th</sup> day of February, 2014.

The Lyman Board of Selectmen  
Bruce Beane, Stephen Moscicki, James Trudell

## 2014 PROPOSED BUDGET OF THE TOWN OF LYMAN

PURPOSE OF APPROPRIATION	Warrant Article	Recommended
GENERAL GOVERNMENT:		
4130-4139 Executive	8	47,180.00
4140-4149 Election, Reg. & Vital Stats.	8	36,968.00
4150-4151 Financial Administration	8	34,700.00
4153 Legal Expense	8	3,000.00
4155 Personnel Administration	8	52,740.00
4191-4193 Planning & Zoning	8	7,055.00
4194 General Government Buildings	8	29,205.00
4195 Cemeteries	8	7,000.00
4196 Insurance	8	8,000.00
4197 Advertising & Regional Assoc.	8	1,400.00
4199 Other General Government	8	700.00
PUBLIC SAFETY:		
4215-4219 Ambulance	8	7,862.00
4220-4229 Fire	8	18,450.00
4290-4298 Emergency Management	8	7,620.00
HIGHWAYS & STREETS:		
4311-4312 Administration, Highways & Streets	See Warrant Article 9	
SANITATION:		
4324 Solid Waste Disposal	8	45,920.00
HEALTH:		
4411 Health Officer	8	1,180.00
4414 Animal Control	8	1,265.00
4415-4419 Health Agencies, Hospital & Other	8	4,859.00
WELFARE:		
4441-4442 Administration & Direct Assist.	8	680.00
4445-4449 Vendor Payments & Other	8	3,000.00
CULTURE & RECREATION:		
4520-4529 Parks & Recreation	8	110.00
4550-4559 Library	8	1,100.00
4583 Patriotic Purposes	8	100.00
4589 Other Culture & Recreation	8	1,300.00
CONSERVATION:		
4619 Other Conservation		200.00
DEBT SERVICE:		
4711 Principal-Long Term Bonds & Notes	8	8,275.00
4721 Interest-Long Term Bonds & Notes	8	3,825.00
4723 Interest on Tax Anticipation Notes	8	<u>3,500.00</u>
SUB-TOTAL 1		\$337,194.00



## BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$337,194.00
Subtotal 2 Special Warrant Articles Recommended	55,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>275,460.00</u>
Total Appropriations Recommended	\$667,654.00

### SPECIAL WARRANT ARTICLES:

4915 Capital Reserve Fund – Building	11	30,000.00
4915 Capital Reserve Fund – Highway Bridge	12	<u>25,000.00</u>

SUB-TOTAL “2” RECOMMENDED \$ 55,000.00

### INDIVIDUAL WARRANT ARTICLES:

4311 Highway Administration	9	\$107,160.00
4312 Highway Operation	9	162,750.00
4316 Street Lighting – Lyman Rd/Route 302	9	550.00
4199 Contingency Fund	13	<u>5,000.00</u>

SUB-TOTAL “3” RECOMMENDED \$275,460.00

TOTAL SPECIAL & INDIVIDUAL WARRANT ARTICLES: \$330,460.00

## 2014 ESTIMATED REVENUE OF THE TOWN OF LYMAN

SOURCES OF REVENUE	Estimated
TAXES:	
3120 Land Use Change Taxes	\$ 1,500.00
3185 Timber Taxes	6,500.00
3190 Interest & Penalties on Delinquent Taxes	9,500.00
LICENSES, PERMITS & FEES:	
3210 Business Licenses & Permits	100.00
3220 Motor Vehicle Permit Fees	97,600.00
3230 Building Permits	250.00
3290 Other Licenses, Permits & Fees	1,850.00
3311-3319 From Federal Government	2,500.00
FROM STATE:	
3352 Meals & Rooms Tax Distribution	24,000.00
3353 Highway Block Grant	87,725.00
3359 Unanticipated Revenue	100.00
CHARGES FOR SERVICES:	
3401 Income from Departments	1,200.00
3404 Garbage-Refuse Charges	26,040.00
MISCELLANEOUS REVENUES:	
3501 Sale of Municipal Property	12,200.00
3502 Interest on Investments	110.00
3503-3509 Other	600.00
Amounts Voted From Fund Balance	5,000.00
Fund Balance Used to Reduce Taxes	<u>55,000.00</u>
TOTAL ESTIMATED REVENUES & CREDITS	\$331,775.00

### BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$ 337,194.00
Subtotal 2 Special Warrant Articles Recommended	55,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>275,460.00</u>
Total Appropriations Recommended	\$667,654.00
Less: Amount of Estimated Revenues & Credits	(331,775.00)
Add: Overlay and War Service Credits	<u>30,200.00</u>
Estimated Amount of Taxes to be Raised	\$ 366,079.00

**2013 GENERAL FUND - UNAUDITED**  
**Statement of Estimated and Actual Revenues**  
**(Non-GAAP Budgetary Basis)**

	Estimated	Actual
<b>Taxes:</b>		
Property	\$317,030.00	\$323,518.00
Land Use Change	1,700.00	1,677.00
Timber/Yield	6,000.00	7,540.00
Interest and Penalties on Taxes	<u>11,000.00</u>	<u>12,532.00</u>
Total Taxes	335,730.00	345,267.00
<b>Licenses, Permits and Fees:</b>		
Business Licenses, Permits and Fees	225.00	360.00
Motor Vehicle Permit Fees	97,600.00	99,588.00
Building Permits	200.00	285.00
Other	<u>2,050.00</u>	<u>2,230.00</u>
Total Licenses, Permits and Fees	100,075.00	102,463.00
<b>Intergovernmental:</b>		
State:		
Meals and Rooms Distribution	24,079.00	24,079.00
Highway Block Grant	<u>89,421.00</u>	<u>89,302.00</u>
Total Intergovernmental	113,500.00	113,381.00
<b>Charges For Services:</b>		
Income from Departments	<u>26,562.00</u>	<u>27,654.00</u>
Total Charges For Services	26,562.00	27,654.00
<b>Miscellaneous:</b>		
Sale of Municipal Property	7,000.00	6,986.00
Interest on Investments	120.00	116.00
Insurance Dividends & Reimbursements	.00	12,715.00
Contributions & Donations	50.00	.00
Other	<u>8,281.00</u>	<u>(619.00)</u>
Total Miscellaneous	15,451.00	19,198.00
<b>Other Financing Sources:</b>		
Transfers In	<u>1,000.00</u>	<u>1,000.00</u>
Total Other Financing Sources	1,000.00	1,000.00
Total Revenues and Other Financing Sources	592,318.00	<u>608,963.00</u>
Unassigned Fund Balance Used To Reduce Tax Rate	<u>57,000.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$649,318.00</u>	



**2013 COMBINED BALANCE SHEET - UNAUDITED**  
**Governmental Funds**

	<b>General Fund</b>	<b>Other Governmental Funds *</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$327,817.00	\$ 2,320.00	\$330,137.00
Investments	231,005.00	17,584.00	248,589.00
Accounts Receivable	25,440.00		25,440.00
Taxes	178,169.00		178,169.00
Total Assets	<u>\$762,431.00</u>	<u>\$ 19,904.00</u>	<u>\$782,335.00</u>
<b>LIABILITIES</b>			
Accounts Payable	\$ 2,058.00	\$	\$ 2,058.00
Due to Other Governments	<u>367,010.00</u>	<u>                    </u>	<u>367,010.00</u>
Total Liabilities	<u>\$369,068.00</u>		<u>\$369,068.00</u>
<b>FUND BALANCES (DEFICIT)</b>			
Nonspendable			
Permanent Fund (principal balance)	\$	\$ 1,100.00	\$ 1,100.00
Restricted			
Permanent Fund (interest balance)		1,220.00	1,220.00
Committed			
Expendable Trust Funds	231,005.00		231,005.00
Housing Improvement		17,584.00	17,584.00
Unassigned	<u>162,358.00</u>	<u>                    </u>	<u>162,358.00</u>
Total Fund Balances	<u>393,363.00</u>	<u>19,904.00</u>	<u>413,267.00</u>
Total Liabilities and Fund Balances	<u>\$762,431.00</u>	<u>\$ 19,904.00</u>	<u>\$782,335.00</u>

\* Other Governmental Funds includes Housing Improvement Program and Permanent Funds.

The notes to the basic financial statements are an integral part of this statement.

## AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending December 31, 2013	Principal	Interest	Total
2014	8,271.00	3,821.00	12,093.00
2015	8,271.00	3,503.00	11,774.00
2016	8,271.00	3,193.00	11,464.00
2017	8,271.00	2,866.00	11,137.00
2018	8,271.00	2,547.00	10,819.00
2019-2023	41,357.00	7,966.00	49,322.00
2024-2025	<u>16,544.00</u>	<u>957.00</u>	<u>17,500.00</u>
Totals	\$99,256.00	\$24,853.00	\$124,109.00

## LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2013 consisted of the following:

	Balance Beginning	Additions	Reductions	Balance Ending
General Obligation Notes	<u>\$107,527.00</u>	<u>\$ .00</u>	<u>\$ 50,282.00</u>	<u>\$ 99,256.00</u>

## AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable at December 31, 2013 is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/13
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	<u>99,256.00</u>
Total					\$ 99,256.00

## INTERGOVERNMENTAL PAYABLE

Amounts due to other governments at December 31, 2013 consist of the balance of the 2013-2014 district assessment due to the Lisbon Regional School District in the amount of \$367,010.00.

## ROAD AGENT'S REPORT 2013

Many things were accomplished in 2013, starting with 8,600 yards of town-owned crushed ledge being put down on Skinny Ridge, Dodge Pond, Hurd Hill and Moulton Hill Roads, as well as the Town Hall parking lot. Ditching was done on several roads including Pettyboro, Quebec, Brook, Moulton Hill and Under the Mountain. Culverts were replaced when required.

Roads were graded, vibratory rolled and sprayed with calcium chloride as needed. Scott hauled winter sand from River Road in Lisbon to the shop yard. Roadside mowing was done by William Minot. He was able to cover about 2/3 of town roads with his allotted 40 hours.

Richard Hubbard was our part time road crewman this year and we would not have been able to complete all the work that was done without his help. Also, many thanks go out to all of you who maintain your own road frontage.

In 2014, plans are to continue blasting and crushing ledge in the Town quarry. Next on the list for crushed ledge are Ogontz Road, Davis Drive, Mountain Meadows Road and finishing Skinny Ridge Road.

We are always looking out for the convenience and safety of people travelling on Lyman's roads. If you have any questions or road improvement ideas, please let us know. We can be reached at the Highway Garage at 838-5246.

Scott Stuart and I appreciate all the support we receive from the Selectmen and townspeople. This allows us to keep Lyman's roads in the shape they are in.

Respectfully submitted,

Tom Smith, Road Agent

## **TRUSTEES OF THE TRUST FUNDS**

**The following Trust Fund activity occurred in 2013:**

**May 16, 2013 per the 2013 Town Meeting Warrant:**

Article 4 – Added \$40,000 to the Town’s existing Highway Equipment Capital Reserve Fund.

Article 5 – Added \$10,000 to the Town’s existing Building Repair & Maintenance Capital Reserve Fund.

Article 6 – Added \$8,000 to the Town’s existing Property Tax Revaluation Capital Reserve Fund.

Article 7 – Added \$3,000 to the Town’s existing Office and Computer Equipment Capital Reserve Fund.

**December 24, 2013:**

Transferred \$1,000 from the Highway Equipment Capital Reserve Fund into the Town of Lyman General Fund. This action was taken in accordance with a December 16, 2013 vote of the Board of Selectmen. The amount represented the deposit on a 2014 Dodge Ram 5500 Truck ordered from Crosstown Motors. The balance due on the truck will be paid in 2014.

**Other activity:**

On December 16, 2013, the Trustees adopted the 2014 Trustees of the Trust Funds Investment Policy for the Town of Lyman. The Trustees also voted to not receive compensation and asked the Select Board to return any compensation to the Town's General Fund.

The Trustees learned that a \$5 maintenance fee was applied to each of the six Cemetery Trust Accounts kept at Woodsville Guaranty Saving Bank due to inaction on the accounts over a two-year period. The bank graciously credited \$5 back to each account. The fee appears in the 2013 account summary but has been removed from our 2014 statements.

Respectfully submitted,

Lisa Linowes  
Christine Meserve  
Beth Hubbard

Trustees of the Trust Funds



# REPORT OF THE TRUSTEES OF THE TRUST FUNDS

## PRINCIPAL

<b>Date of Creation</b>	<b>Name of Fund:</b>	<b>Balance Beginning of Year</b>	<b>New Funds Created</b>	<b>Cash Gains or (Losses) on Securities</b>
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
06/21/21	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip.)	\$ 81,239.67	\$ 40,000.00	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	9,941.18	0.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	816.07	0.00	0.00
03/30/94	Legal Expense	10,523.37	0.00	0.00
07/03/95	Property Tax Revaluation	48,579.87	8,000.00	0.00
05/04/98	Forest Fire Equipment	2,619.19	0.00	0.00
03/19/01	Landfill Monitoring	3,698.52	0.00	0.00
12/21/06	Future Land Acquisition	302.08	0.00	0.00
05/27/07	Office & Computer Equip.	4,202.26	3,000.00	0.00
03/19/10	Building Repair & Maint.	<u>9,014.94</u>	<u>10,000.00</u>	<u>0.00</u>
	EXPENDABLE TOTALS	\$170,937.15	\$61,000.00	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$172,037.15	\$61,000.00	\$ 0.00

December 31, 2013

INCOME							Grand Total of Principal & Income at End of Year
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year		
\$ 0.00	\$ 250.00	\$ 411.89	\$ .67	\$ -5.00	\$ 407.56	\$ 657.56	
0.00	200.00	71.02	.24	-5.00	66.26	266.26	
0.00	200.00	315.89	.48	-5.00	311.37	511.37	
0.00	100.00	154.09	.24	-5.00	149.33	249.33	
0.00	200.00	71.13	.24	-5.00	66.37	266.37	
<u>0.00</u>	<u>150.00</u>	<u>223.61</u>	<u>.36</u>	<u>-5.00</u>	<u>218.97</u>	<u>368.97</u>	
\$0.00	\$ 1,100.00	\$1,247.63	\$ 2.23	\$ -30.00	\$1,219.86	\$ 2,319.86	
\$-1,000.00	\$120,239.67	\$ 0.00	\$ 33.25	\$ 0.00	\$ 33.25	\$120,272.92	
0.00	9,941.18	0.00	3.52	0.00	3.52	9,944.70	
0.00	816.07	0.00	0.00	0.00	0.00	816.07	
0.00	10,523.37	0.00	3.72	0.00	3.72	10,527.09	
0.00	56,579.87	0.00	17.71	0.00	17.71	56,597.58	
0.00	2,619.19	0.00	.26	0.00	.26	2,619.45	
0.00	3,698.52	0.00	1.01	0.00	1.01	3,699.53	
0.00	302.08	0.00	0.00	0.00	0.00	302.08	
0.00	7,202.26	0.00	2.09	0.00	2.09	7,204.35	
<u>0.00</u>	<u>19,014.94</u>	<u>0.00</u>	<u>4.59</u>	<u>0.00</u>	<u>4.59</u>	<u>19,019.53</u>	
\$-1,000.00	\$230,937.15	\$ 0.00	\$ 66.15	\$0.00	\$ 66.15	\$231,003.30	
\$-1,000.00	\$232,037.15	\$1,247.63	\$ 68.38	\$-30.00	\$1,286.01	\$233,323.16	

## FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local Fire Department or DES at (603) 271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect NH's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

This past fire season started in late March with the first reported fire on March 26<sup>th</sup> 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires occurred during the months of April and May. The largest fire was 51 acres on April 29<sup>th</sup>. 81% of our fires occurred on class 3 or 4 fire danger days. By mid-May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in NH are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local Fire Department, and the State's Forest Rangers by being fire wise and fire safe!

### 2013 FIRE STATISTICS (All Fires Reported as of November 2013)

(Figures do not include fires under the jurisdiction of the White Mountain National Forest)

#### County Statistics

County	Acres	# of Fires	County	Acres	# of Fires
Belknap	14.5	11	Hillsborough	9.5	25
Carroll	56.5	7	Merrimack	11.2	24
Cheshire	11	19	Rockingham	4.3	4
Coos	8.5	29	Strafford	1.0	11
Grafton	22.3	41	Sullivan	5.2	11

#### CAUSES OF FIRES REPORTED

				Total Fires	Total Acres
Arson	1	Debris	69	2013	182
Campfire	12	Children	1	2012	318
Smoking	10	Railroad	0	2011	125
Equipment	4	Lightning	0	2010	360
Miscellaneous*			85	2009	334
					173

(\*Misc.: powerlines, fireworks, electric fences, etc)

### ONLY YOU CAN PREVENT WILDLAND FIRES

## **PLANNING BOARD**

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm. All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. You may contact the Planning Board at 838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular monthly meeting.

One Subdivision, one Lot Line Adjustment and one Lot Merger were approved in 2013.

With the assistance of North Country Council's Planning Coordinator, Tara Bamford, the Town's planning documents were reviewed. Countless hours were spent updating the Lyman Zoning Ordinance and preparing six amendments which will be presented to the voters at the 2014 Town Meeting. Revisions to the Subdivision Regulations are also well underway and will be completed in 2014. The 2009 Master Plan is still consistent with other documents so does need updating at this time.

The Planning Board thanks the Town of Lyman for its continued support.

Planning Board Members: Roberta Aldrich - Chairman, Rosemary Colombi - Vice Chairman, Les Poore - Secretary, Bruce Beane - Ex-Officio, Brian Wohlleb

Alternate Members: Thomas Messner, Donna Clark, Allen Gombas

Respectfully submitted,

Les Poore, Secretary

## **ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public.

Applications for variances are available at the Selectmen's Office, or you may call the Zoning Board at 838-5900.

There were two applications for variances in 2013.

Zoning Board of Adjustment Members: Robert Chenevert - Chairman, Brian Santy, Stephen Moscicki, Michael O'Brien, Donna Trudell

Alternate Member: Linda Stephens

Respectfully submitted,

Rosemary Colombi, Secretary



# **LISBON PUBLIC LIBRARY**

## **Librarian's Report 2013**

### **Circulation of Resources**

Adult materials loaned	5,335
Children's materials loaned	<u>1,440</u>
Total	6,775

### **Some 2013 Activities**

Repairs to the roof were completed in the spring of 2013.

The Library hosted a take home bingo game for adults and teens. Prizes for successful bingos included gift certificates from the Flag Store, Du Ez, All Good Foods and the John Stark Coffee House.

Children participating in the summer reading program were entertained by singer Steve Blunt during a performance at the Library paid for in part by a Kids Books and the Arts Grant.

G.P. Houston and George Achilles donated a weekend of hard work and took out the broken cement on the front steps of the Library and replaced it with pavers donated by G.P.

The Library worked with the School Library to receive \$500 worth of children's books from a Children's Literacy Foundation grant.

Through a rebate program provided by PSNH, the Library was able to replace all the lighting fixtures with energy efficient ones. PSNH estimates that the Library will save over \$200 per year in electricity costs.

The Library worked with the Lisbon Lions Club Santa to provide new books for around 75 children.

The Library continued this year to provide downloadable audio and electronic books through a statewide consortium. Instructions and links can be found on the Library's website: [lisbonpubliclibrary.org](http://lisbonpubliclibrary.org). On our website, you will also find a link to Heritage Quest to aid you in your genealogical research.

Due to budget cuts the Library will now only be open four days per week: Monday, Wednesday and Friday 11:00-5:00 and Thursday 2:00-6:00.

Respectfully submitted,

Karla Houston  
Librarian

## **LISBON LIONS CLUB**

The Lisbon Lions Club will celebrate its 75th anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our Club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the Townspeople and Businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. The Club would also like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events and our heartfelt thanks to St. Catherine's Catholic Church for allowing us to use their facilities for our semi-monthly meetings.

The Lions Club Community Field and Pool continue to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities. The new swimming pool constructed on the community field in 2012 continues to provide hours of recreation for children and adults from Lisbon, Landaff, Lyman and beyond.

In addition to athletic programs, the Club hosts a spring time Senior Citizens Dinner, a Senior Holiday Dinner, Santa's Hotline, Santa's Christmas Eve visits, the Halloween party in conjunction with Lisbon Main Street, a bonfire for the Homecoming Soccer Game, and we make a donation from tree sales proceeds to our local food bank. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children.

The Lions Club asks for your participation in the following fund-raisers: Annual Raffle, Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament, our Annual Golf Tournament and, of course, our famous Sausage Concessions.

We thank the Towns of Lisbon, Landaff, and Lyman for their continued support.

Respectfully submitted,  
Janice Fogg  
President, Lisbon Lions Club

## LISBON MAIN STREET, INC

We are writing to thank you for your past support of Lisbon Main Street, and to ask you to continue that support. Main Street has increased its array of services and expanded offerings to residents of Lyman along with Lisbon and Landaff. Our leadership is made up of residents of all three towns. To support our activities, we are asking the Town of Lyman for \$300 for the 2014 year.

What does Main Street do with the money Lyman shares with us? Here's some information about what we accomplished in 2013, and what we plan for 2014.

The Main Street philosophy emphasizes economic development, community activities, attractive downtowns, and promotion of strong communities. Some of our activities in 2013:

- Published an updated Business Directory with free listings for local businesses from Lisbon, Lyman, and Landaff; delivered free to all residents
- Published quarterly issues of the Lisbon BizNews, delivered free to all residents
- Offered \$100 scholarships to WREN's acclaimed entrepreneurial BETA classes for residents of Lisbon, Lyman, and Landaff
- Organized Lisbon's 250<sup>th</sup> Anniversary festival
- Ran a weekly Farmers' Market for local growers and producers June - October
- September Flea Market
- Pumpkin Festival and Scarecrow contest
- Shop Local celebration, Christmas decorating contest, tree lighting and caroling
- Landscaping, decorating, and cleanup in Lisbon's downtown

For 2014, we will continue most of the activities listed above. In addition, we plan to reinstitute the Lilac Festival, expand circulation and content of BizNews, and complete repairs to the town Message Board. We are establishing active liaison with the Lions, Friends in Council, Arts Guild and Historical Society. We have hired a part-time administrative assistant so there can be regular open hours for the Main Street office as well as coordination of services for all the Main Street volunteers and activities. We feel strongly that building a strong community that includes Lisbon, Lyman and Landaff makes life better for residents in all three towns. Thank you for helping make that intention a reality.

Please don't hesitate to call if you have questions about Main Street's activities, ideas for our Committees or Board, or just want to chat about Lisbon, Lyman and Landaff.

Respectfully submitted,

Florence Webb, President  
Lisbon Main Street

## ABOVE THE NOTCH HUMANE SOCIETY

Thanks for Lyman's 2013 generous contribution. We are again asking the communities we serve for a donation to Above the Notch Humane Society.

Our mission is to rescue and find good homes for abused, abandoned, surrendered and lost dogs in the North Country. We provide a necessary role in rescuing dogs when no one else will. Our community commitment includes low cost spay, neuter and vaccination clinics, dog training, and rescuing dogs that might otherwise be put down. We arrange fostering of our dogs, place homeless dogs in permanent loving homes, and provide vet care and boarding. We provide pet food to local food pantries, have been active in paying for veterinary care and medicine for hurt or injured dogs and our elementary school dog training program is off to a good start.

Communities like Lyman that care for their dogs build a greater sense of compassion not only for animals but for people as well. Dogs give us nothing but love and affection. Just check out the smiles when people of any age pet a dog. All dogs ask in return is to be taken care of. We are on a fund raising campaign and hope you will once again consider an appropriation to help us continue our work.

Respectfully submitted,

Nick Mike  
ATNHS Board Member



## **PEMI-BAKER SOLID WASTE DISTRICT**

### **2013 Annual Report**

This past year, the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous wastes (HHW). The District held two (2) one-day collections, one in Littleton and the other in Plymouth. A total of 220 vehicles came to the collections. In 2013 we hired Clean Venture, Inc. to be our contractor. The District was very impressed with the staff's work effort and the professionalism that they exhibited. Both collections ran very smoothly and without any issues.

The total disposal costs were \$21,492 (Down from \$30,860 in 2012). The District was awarded a grant from the State of NH for \$5,490. It also received \$5,000 from Casella Waste and \$3,500 from North Country Council. The net expenditure for the HHW collections was \$7,502 (a cost of \$.24 per resident). The District also coordinated the pickup of fluorescent light bulbs that had been collected at member towns' recycling facilities. Over 44,000 feet of straight fluorescent tubing along with compact fluorescents and other types of fluorescents were recycled.

In 2014, the District will hold collections in Littleton (Sunday, August 24<sup>th</sup>) and in Plymouth (Saturday, September 27<sup>th</sup>). Individual residents can help keep the District's disposal costs down and reduce the toxicity of the environment by remembering a few of these helpful tips; Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint maybe disposed of in your household trash.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District at 838-6822 or by email at [pemibakerswd@yahoo.com](mailto:pemibakerswd@yahoo.com)

Respectively Submitted,

Dan Woods, District Coordinator

## **NORTHERN HUMAN SERVICES WHITE MOUNTAIN MENTAL HEALTH 2013 Director's Report**

The past year has been extremely challenging for Community Mental Health. As the need for responsive and effective mental health and substance abuse treatment increases, the resources continue to shrink. One has only to open a newspaper, a web browser or listen to the nightly news to realize that untreated mental illness can result not only in personal distress, physical illness, disruption of families and loss of employment productivity, but also in loss of life - most commonly through suicide, but also through homicide. Although we may feel insulated from the kind of terrible events that have happened in Newtown, Connecticut and other communities across the country, we are actually not immune. A strong mental health system available to everyone in the community is crucial to assure that people who are struggling receive help. Northern Human Services is proud to be the behavioral health safety net for our communities. No other organization provides the kind of comprehensive 24/7 services that extend far beyond office-based counseling. These services include day and nighttime mental health evaluations at local emergency rooms, 24/7 telephone access to a psychiatrist, same day treatment in crisis situations, expert behavioral health response to local disasters in schools, municipalities and places of business, and home and community-based services.

To continue to keep our communities healthy, we need the support of our towns. In 2013, Northern Human Services - White Mountain Mental Health provided services to 973 unduplicated persons. These people received 10,114 hours of service. The full cost of these services was \$1,163,110. We are asking our towns to contribute less than 2% of this cost to assist us in maintaining our sliding fee scale, our emergency services system and our assistance, at no charge, in the event of school, community and workplace tragedies.

Thank you for your history of support – we want to be there when you need us!

Respectfully submitted,

Jane C. MacKay, LICSW  
Area Director

## NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY

North Country Home Health & Hospice Agency provides quality home health care that includes nursing, rehabilitation, hospice, social services, homemakers, and companion and respite care programs in 21 towns in Grafton and Coos Counties. This past year in Lyman we provided services to 17 clients, 1 of which was a hospice patient, and provided 701 visits in the town. We are committed to our community in that we provide many community health clinics and screenings such as free blood pressure, blood sugar, and health education programs as well as immunization, foot care and wound care clinics. Our agency has expanded our community clinics which 7 individuals from Lyman have attended. North Country Home Health & Hospice also provides tele-health monitoring to our clients at no cost. These monitors are placed in the client's home to collect data such as blood pressure and other vital signs which are transmitted via the client's telephone line to our office. This allows for daily monitoring of our client's for improved outcomes.

Our Hospice program provides a comprehensive and holistic approach to end of life care that includes a skilled, multidisciplinary team of caregivers and volunteers. Hospice includes medications for symptom relief, medical supplies and equipment, short term hospitalization and in-patient respite care, counseling and pastoral support. Hospice volunteers provide valuable support to those living with a life-limiting illness. Our Compassionate Care program provides skilled care, at no cost, to those who are not eligible for traditional hospice services.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lyman for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team is able to monitor health problems and provide disease management within the home setting that helps prevent more costly health care such as hospitalization and institutional care. North Country Home Health & Hospice Agency is committed to provide services in Lyman to support clients and their families to remain in the comfort of one's home in a safe and supportive environment to improve overall health outcomes in the community.

Respectfully submitted,

Elaine Bussey, RN MS  
Executive Director

## AMERICAN RED CROSS

The American Red Cross of NH is a non-profit organization dedicated to community aid in the event of a disaster. Services are offered statewide as well as locally. This would not be possible without the help of hundreds of local volunteers working hard to prepare for emergencies.

In the fiscal year 2013 (July 1, 2012 through June 30, 2013), the American Red Cross of NH provided the following services throughout the state:

- Red Cross disaster volunteers responded to 216 disasters, helping a total of 614 people. Almost all the local disasters were residential fires.
- We trained 506 students in 95 classes in medical careers, including Licensed Nurse Assistants and Phlebotomy.
- Last year 2,559 Health and Safety classes trained 18,599 participants in Red Cross offices and in communities throughout the state. Red Cross classes include CPR, First Aid, AED's, Babysitter Training, Pet First Aid, and many more.

The American Red Cross provides all its emergency relief services free to disaster clients, and we do not receive annual federal funding. In order to be able to provide these services, the Red Cross reaches out to partners in the community for funding.

Please accept this letter as a request for funds in the amount of \$500 for our fiscal year 2014.

Volunteers and staff throughout the state look forward to serving the residents of Lyman during the next fiscal year. Thank you for your consideration of this request to support the humanitarian work of the American Red Cross.

Respectfully submitted,

Alice Walton  
Regional Development Coordinator  
American Red Cross - NH Region



## TRI-COUNTY COMMUNITY ACTION

Tri-County Community Action Program, a private, non-profit agency is requesting \$1,250 in funding from the Town of Lyman. The funds requested are used in two very important ways. We receive matching grants to continue providing direct assistance to your citizens. Secondly, your local Community Contact Office is only funded by the Fuel Assistance programs from December through April. We start taking applications in July so applications can be processed by the time the program opens, saving towns substantial money in the Town Welfare budget for emergency heating assistance.

### THROUGH THE EFFORTS OF TRI-COUNTY COMMUNITY ACTION, THE CITIZENS OF LYMAN HAVE RECEIVED A TOTAL OF \$32,499 IN ASSISTANCE.

The following is a report of services provided in fiscal year July 2012 - June 2013:

Service Provided	Households	Dollar Amount
Fuel Assistance	31	\$21,180.00
Electrical Assistance	19	8,507.00
Energy Assistance Programs	7	2,712.00
Salvation Army Funds	2	100.00

Tri-County CAP provides the above and other critical services for the less fortunate citizens in your town and surrounding communities, thus easing the increasing burden on town welfare budgets, year round.

We sincerely appreciate Lyman's past support and look forward to continuing our partnership with your town.

Sincerely,

Karen Hoyt  
Littleton Community Contact Manager

# **AMMONOOSUC COMMUNITY HEALTH SERVICES**

## **2013 Report**

ACHS has been a vital part of the community since 1975 and provides comprehensive primary preventive health care to anyone, *regardless of their ability to pay*.

While many of our services are paid for through Medicare, Medicaid and grants, our reimbursements through federal, state and county programs fall short of actual expenses and recent budget cuts at all levels have made it even more difficult. Support from the Town of Lyman is extremely important in the continued effort to provide affordable health care services to the 26 rural towns in our service area.

Our uninsured and under-insured patient populations have been on the rise due to economic conditions – mainly loss of jobs and employer benefits. Our sliding fee scale for payment of services provides a vehicle for these patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or, worse yet, hospitalization because they could not afford to go to the doctor prior to the emergent episode. Keeping just one patient out of the ER could save taxpayers \$1,000-\$1,500 (average cost of an ER visit).

### **Services Provided**

- Comprehensive Primary Preventive Medical Care - Wellness Screening, Pediatrics, Chronic Disease Management, Geriatrics, Acute Illness Care
- Prenatal Care - Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Health - Counseling
- Oral Health Referrals and Voucher Program
- Pharmacy Services - In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services - Sliding Fee Scale for eligible patients

### **ACHS Statistics**

- Number of Unduplicated Medical Clients Served – 9,433
- Number of Medical Visits – 33,288
- Client/Payor Mix: 14.4% Medicaid, 19.6% Medicare, 19.3% Uninsured, 46.7% Insured
- Value of free medications provided to our patients - \$828,206
- Value of discounted health care services provided to our patients - \$1,170,505 (Sliding Fee Scale)

### **Town of Lyman Statistics**

- Total # of Patients – 142
- Total # of Medicaid Patients – 8
- Total # of Self-Paying Patients – 6
- Total # of Medicare Patients – 26
- Total # of Sliding Fee Scale Patients – 17

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MSEd  
Chief Executive Officer

# GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

## 2013 Report

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2012-2013, 24 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center; ServiceLink assisted 12 Lyman residents:

- Older adults from Lyman enjoyed 112 balanced meals in the company of friends in the center's dining room.
- They received 736 hot, nourishing meals delivered to their homes by caring volunteers.
- Lyman residents utilized the Littleton transportation service on 16 occasions, were assisted by the Littleton outreach worker on 14 occasions and by ServiceLink on 48 occasions.
- Lyman volunteers contributed 190 hours of time, energy and talent.

The cost to provide Council services for Lyman residents in 2012-2013 was \$8,822.38.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. Lyman's population over the age of 60 has increased 88.5% over the past 20 years, according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,

Roberta Berner  
Executive Director

## NORTH COUNTRY COUNCIL, INC.

As we celebrate our 40<sup>th</sup> year of regional planning, opportunities to make the organization more sustainable have never been greater but we need your membership support. NCC and its communities will face challenges in the coming months, particularly in such a large remote region, experiencing both accelerated change and declining state and federal funding. But this is the very reason for the existence of North Country Council - to be aware of problems and pressures and to be ready to provide assistance and advice to each town and to lead the region forward.

North Country Council is your Council. It is responsive to your requirements and requests, and above all, it is willing and capable of successfully addressing your needs, large and small. As one of our greatest supporters Colonel Oliver Nelson put it, "Over the past several years, the Council and my small town have worked closely together on problems with both local and regional impact. The solutions have saved my town money, solved the problems, and provided the Council with yet more knowledge and experience which could be used to assist other towns in the North Country."

Building communities and regional capacity is no small task and certainly is not a straight forward one. To prepare for the future, the NCC Board of Directors and staff just completed a strategic planning process to meet our regional challenges head on. North County Council's FY 2014-2016 Strategic Plan not only reorients our regional planning focus to our seven sub regions including Upper Coos, Lancaster area, Androscoggin Valley, Littleton Area, Haverhill area, Plymouth area, and Mount Washington Valley but identifies five strategic priorities that the organization is determined to address in the next three years. These five strategic priorities are:

- Leadership
- Evaluation and Assessment
- Financial Sustainability and Asset Utilization
- Stakeholder and Public Relations
- Strategic Development

NCC is now stronger and better prepared for the future as a result of the FY 2014-2016 Strategic Plan.

Thank you for your on-going support of North Country Council and our mission to strengthen the North Country. If there is a project or need in your town, please call us because we are at your service.

Respectfully submitted,

Jeffrey R. Hayes  
Executive Director



## BOYS & GIRLS CLUB OF THE NORTH COUNTRY

This past year, 2013, marked a banner year for the **Boys and Girls Club of the North Country**. We are now officially an independent Boys and Girls Club having met the stringent requirements mandated by the national parent organization. We have shown that we possess the high standards of programing, organization and stability. Our core programs promote Sports and Fitness, Character and Leadership, Education, Health, and Life Skills.

Other area non-profits and organizations help enrich our programs through collaboration: UNH Cooperative Extension Service, The Appalachian Mountain Club, Copper Cannon Camp, Littleton PD, Littleton Studio School, Littleton Food CoOp, White Mountain School, and the North Country Health Consortium. We provide space to Toys 4 Tots and The Caring Tree as their main collection center to receive, store, sort and distribute contributions from individuals and businesses.

Our numbers have continued to grow, reaching new highs in the 60s for daily attendance at the after-school program. We generally had a daily attendance of 50 campers for the 8 weeks of summer camp.

There are **four Lyman children** that attended summer camp or are currently members of the Boys and Girls. The after-school program is open to students in grades 1-7 and is open each school day from 3pm till 6pm. We appreciate the continued support of the town of Lyman in helping us provide a fun, safe and positive place for all kids of the North Country, under the guidance of caring adults.

Respectfully submitted,

Eric Frydman  
Executive Director

Dee McKown  
Lyman Resident & Board Member

## SUPPORT CENTER AT BURCH HOUSE

The Support Center at Burch House is a private, non-profit agency that provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. We respectfully request that you place \$270 in funding, the equivalent of .50 per resident, either in your 2014 budget or on the 2014 town warrant to support the essential services that we provide in your community.

In fiscal year 2013, the Support Center at Burch House provided services to 508 victims of violence in our catchment area, which includes the Town of Lyman. Our agency also responded to 119 requests for information and assistance from professionals and community members in matters concerning domestic and sexual violence. All of our services are provided at no cost to the recipient.

### Support Center at Burch House Services FY 2013

#### Victims Served by Crime Type:

Domestic Violence: 360  
Sexual Assault: 94  
Stalking: 16  
Other Domestic Violence Related Crimes: 38  
Total Victims: 508

Number Served by Shelter and Direct Services: 5,314

Units of Service Provided: 20,818

Total Services Provided: \$485,820

With the support of Lyman and other municipalities in our service area, we can continue to provide high quality services to people in need. We sincerely appreciate your support and thank the citizens of Lyman in advance for their consideration. Your past support has been immensely helpful to victims and survivors in our community.

Respectfully submitted,

Jeanne L. Robillard  
Director, Support Center at Burch House

## REPORT FROM STATE REPRESENTATIVE REBECCA BROWN

The first year of the biennium (two year session) of the NH General Court resulted in a balanced budget without resorting to gambling revenue. Nevertheless, proposals to legalize gambling will return this year, and support seems to be growing. Last year the House rejected a proposal to allow one casino in the state, while the Senate passed the bill. The governor favors a casino.

Gambling is just one of the issues that I'd like to hear from you on. Others include repealing the death penalty, legalizing or decriminalizing marijuana, raising the gas tax, Medicaid expansion, and various gun control measures.

I write about what happens down there in a column published in the Bridge Weekly and The Courier, called "Freshman Year." I'd be happy to e-mail you these directly, and I post them on my legislative website, [www.nhstaterepbrown.com](http://www.nhstaterepbrown.com). You can reach me at 823-8119 and e-mail [Rebecca.brown@leg.state.nh.us](mailto:Rebecca.brown@leg.state.nh.us).

I urge you to come to Concord on a Wednesday and see the Legislature in action. With so many bills before us (800 at last count), it's kind of like our New England weather: if you don't like it wait five minutes and another issue will be debated!

The lovely thing about our process is that it is so open: anyone can get a bill before the NH House. This is as close to direct democracy as you can get. There are many smart, dedicated people down there who genuinely do their best to make sensible decisions. The downside of the system is its inefficiency. Every bill gets a hearing, which takes a great deal of time. Time could be spent to better effect, in committees and on the House floor, in examining and understanding the major issues.

The underlying major issue that affects all others is what we want our state government to do and how we pay for it. A related issue is how we know we are getting what we pay for. For a small state that presumes to have small government, it is astonishing how complex and multi-layered our state regulations are. That's not to say we don't need regulations. But we keep layering them on – nearly every one of those 800 bills proposes some sort of new law or regulation.

The North Country is not well understood (or even located on map) by many legislators. Since we are completely outnumbered, we have to be smart about how we work together and how we bring attention to our issues. We in the North Country delegation have been pretty good about crossing party lines on certain key issues, such as burying new industrial scale electric transmission lines like Northern Pass (passed the House, now before the Senate).

It is a privilege and honor to represent Lyman. Please don't hesitate to call or e-mail me.

Respectfully submitted,

Rebecca A. Brown

## CONSERVATION COMMISSION REPORT 2013

Conservation Commissions were created and authorized by the State of New Hampshire to provide Towns with guidance in the use of Natural Resources within the Town. RSA 36-A directs Conservation Commissions to:

“Conduct researches into its local land and water areas.” The Lyman Master Plan is an example.

“Seek to coordinate the activities of unofficial bodies organized for similar purposes.” The Conservation Commission can serve as a contact point for groups who might have similar interests.

“Keep an index of all open space and natural, aesthetic or ecological areas ... all marshlands, swamps and all other wetlands.” A Natural Resource Inventory (NRI) is such an example. The Lyman Conservation Commission works with the NH Department of Environmental Services to provide local comments on wetland permits.

And finally, “keep accurate records of its meetings and actions.” The Lyman Conservation Commission is a public body and minutes of the meetings are kept in the Town Office.

The Lyman Conservation Commission has worked in the past to provide soils information to the Board of Selectmen and the Planning Board for house lots, potential property donation, and also for the new Town Quarry. If you have an interest in participating, by all means contact us.

Respectfully submitted,

James Seidel, Chairman for  
Lisa Linowes and Les Poore





## **REPORT FROM YOUR NORTH COUNTRY SENATOR**

### **JEFF WOODBURN**

Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 27 percent of the state's landmass. It is a region larger than two states and 77 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains regions, has a uniquely different culture, landscape, economy and history from the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for our people. This means expanding Medicaid for low-wage workers and rural hospitals, increasing the minimum wage and opposing the Northern Pass project.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. To this end, I'm proud to be the chamber's most independent member and recognized by Business NH magazines as one of the most influential members. But voting is only a part of my work; in the tradition of my mentor, the late Executive Councilor Ray Burton, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried, when possible and appropriate, to bend state government to meet the needs of rural people and rural communities.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch if I can be of assistance to you or your community.

Regards,  
Jeff Woodburn  
North Country Senator

524 Faraway Road, Dalton, NH 03598  
Jeff.Woodburn@leg.state.nh.us  
603.259.6878 mobile phone  
603.271.3073 office

## **LYMAN DOG POLICY**

**(Adopted by the Board of Selectmen 1-11-99)**

As required by RSA 466:1, all dogs are to be licensed by April 30<sup>th</sup> of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1<sup>st</sup>, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1<sup>st</sup> as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

RSA 466:31, II (a)-(g) defines dogs that are a menace, a nuisance or vicious.

Lyman does have a leash law. The Town of Lyman at a "special election" held on November 4, 1980, adopted RSA 466:30-a, "Dog Control Law." "Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, 'accompanied' means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, 'at large' means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian."

All complaints related to animals must be submitted in writing, signed and dated, to the Board of Selectmen. Upon submission of such complaint, the Board will contact the animal control officer as required.

Lyman Board of Selectmen

Policy adopted 1-31-99

RSA's are available for reference at the Town office.

## LYMAN DOG PROCEDURES and FEES

1.) Nuisance calls (barking, wandering, etc)	Citation	1 <sup>st</sup> offense	\$ verbal warning
		2 <sup>nd</sup> offense	\$ 25.00
		3 <sup>rd</sup> offense +	\$ 100.00
			(within 12 months)
2.) Stray dog (owner known/current rabies tag)	Citation	1 <sup>st</sup> offense	\$ verbal warning
		2 <sup>nd</sup> offense	\$ 25.00
		3 <sup>rd</sup> offense +	\$ 100.00
			(within 12 months)
3.) Stray dog (unknown owner/no tags)	Impound Dog		
4.) Aggression calls (growling, chasing)	Citation	1 <sup>st</sup> offense	\$ verbal warning
		2 <sup>nd</sup> offense	\$ 50.00
		3 <sup>rd</sup> offense +	\$ 200.00
			(within 12 months)
5.) Vicious dog call (biting)	Impound Dog	1 <sup>st</sup> offense	\$ 100.00
		2 <sup>nd</sup> offense	\$ 400.00
			(within 12 months)
			(or no fines, go to court)

The following are abbreviated statutes regarding dogs. The full laws are available at the Town Hall or online at [www.gencourt.state.nh.us/rsa/html/indexes/default.html](http://www.gencourt.state.nh.us/rsa/html/indexes/default.html).

RSA 466:31, II(a)-(g) Defines dogs that are a menace, a nuisance or vicious.

RSA 466:31, II-a If dog bite punctured skin, notify injured within 24 hours if dog was/wasn't immunized.

RSA 466:31, III(a) Any person who fails to effectively abate a nuisance found or who fails to comply with other provisions after being so ordered, shall have the person's dog taken into custody by the Animal Control Officer.

RSA 466:31, III(b) Nuisance not witnessed by officer needs complainant made public before fine levied.

RSA 466:31-a, I Any person who does not pay within 96 hours shall have the case disposed of in district or municipal court.



## **NOTICE**

### **Restoration of Involuntarily Merged Lots**

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.*

**BIRTHS REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2013**

<b>Date Of Birth</b>	<b>Name Of Child</b>	<b>Name Of Father &amp; Mother's Name</b>
May 31, 2013	Jacob Patrick Owen	Andrew Owen Trisha Owen
June 08, 2013	Robert William Carty	John Carty, Jr. Jennifer Carty
June 29, 2013	Grayson Finley Towle	Courtney Tocci
July 01, 2013	Rylan James Baughman	Jesse Baughman Cory Baughman
July 13, 2013	Jade Ayla Prunier	Jacob Prunier Michelle Fredrickson
August 26, 2013	Brayden James Smith	Thomas Smith Kimberly Smith
December 10, 2013	Naveh Anne Presby	Bruce Sargent Angelina Presby

**MARRIAGES REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2013**

<b>Date Of Marriage</b>	<b>Name and Surname Of Groom &amp; Bride</b>	<b>Residence of Each At Time Of Marriage</b>
September 07, 2013	Erich M. Burbank-Fitzgerald Tiffany A. Lacasse	Lyman, NH Lyman, NH

**DEATHS REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2013**

<b>Date Of Death</b>	<b>Name &amp; Surname Of Deceased</b>	<b>Name &amp; Surname Of Father</b>	<b>Maiden Name Of Mother</b>
January 11, 2013	Daniel Martin	Charles Martin	Annette Ferick
April 20, 2013	Emil Prucha, Jr.	Emil Prucha, Sr.	Cecile Phaneuf
November 12, 2013	Barbara Labbay	Arthur Locke	Mildred Everson

## NOTES





